

# Going Abroad with an Internship

Contact Point Careers Service

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## Your Questions on the Topic of Internships

Would I like to do an internship  
in Germany or abroad?

Which professional fields  
match my profile?

What are my goals for  
an internship?



Where can I find suitable employers  
or internships?

How do I apply for an  
internship?

How can I finance  
an internship?

# Offers at the Careers Service

## Topic Internship

- Preparatory workshops
- Individual consultations
- Network meeting (**11.12.2023, 15:15**)
- Online exchange during the time abroad

## Interdisciplinary skills and other topics

### A.2 Praktika

- ⌚ A.2.1 Ins Ausland mit Praktikum oder Studium
- ⌚ A.2.2 Stichwort Praktikum: Planung, Gestaltung, Reflexion **(2 LP)**
- ⌚ A.2.3 Wie läuft's? Online-Austausch für Auslandspraktikant\*innen **(2 Stempel)**
- ⌚ A.2.4 Ins Ausland mit Praktikum oder Studium
- ⌚ A.2.5 Internationale Kaffeepause: Netzwerk Auslandspraktika **(2 Stempel)**
- ⌚ A.2.6 Working abroad: Rund um das Auslandspraktikum **(2 LP)**
- ⌚ A.2.7 Working abroad: Nach der Rückkehr **(8 Stempel)**
- ⌚ A.2.8 Ins Ausland mit Praktikum oder Studium
- ⌚ A.2.9 Wie läuft's? Online-Austausch für Auslandspraktikant\*innen **(2 Stempel)**
- ⌚ A.2.10 The Internship as initial guide: The E-Learning-Unit **(2 LP)**
- ⌚ A.2.11 Orientierungshilfe Praktikum: Die E-Learning-Einheit **(2-10 LP)**

## Internship Financing

- Self-financing, employer financing, scholarships/grants
- **Scholarships via the Careers Service of the University of Münster:** Application, selection process and support at the Careers Service

**ERASMUS+**

Stipendien-Programm der EU für  
Praktika im europäischen Ausland

**PROMOS**

Stipendien-Programm des DAAD  
für Auslandspraktika

## Erasmus+ Internship Funding

- Study-related full-time internship within the EU (Erasmus+-program countries)
- Internship on site in the host country, no virtual internships from Germany
- Degree-Seeking students (residence in Germany) and graduates (application during enrollment, internship within 1 year):
- Compulsory and voluntary internships
- Minimum duration: 60 days (= 2 full months!)
- Multiple funding for studies and internships: up to 12 months for Bachelor's and Master's programme (or 24 months for medicine, etc.)
- Internships in companies, schools, institutions (non-EU institutions!)
- Can be combined with BAföG abroad
- Funding is country-specific: 640-750€ per month



Quelle: unsplash

# Erasmus+ Internship Funding

## Special Grants and Subsidies

- for "green travel"
- for students with disabilities (degree of disability at least 20, chronic illness)
- for students with children
- for students from non-academic families
- for students in employment



Quelle: unsplash

## Erasmus+ Internship Funding

- Information and online application form on the Careers Service website ([www.uni-muenster.de/CareerService/praktika/finanzierung/erasmus.html](http://www.uni-muenster.de/CareerService/praktika/finanzierung/erasmus.html))
- To be uploaded during application: Semester certificate, letter of motivation, learning agreement between you and the employer and the department → **Timing!**
- Deadline: **One month before the start of the internship** (Contact us in a timely manner if you have difficulties meeting the deadline!)
- Changes during the internship: Inform us as early as possible!
- After the internship: Final documents must be submitted to the Careers Service! Recognition via department and Examination Office, appendix to the Diploma Supplement via the Careers Service

## PROMOS Internship Financing

- DAAD program for internships outside Erasmus+ program countries
- Duration of interships: 6 weeks - 6 months
- Compulsory and voluntary internships
- Degree-Seeking students (with residence in Germany), no internships in home countries
- Funding is country specific (usually travelling subsidy)
- 4 application deadlines per year (November 30th for internships starting in January, ...)
- Documents to be submitted: employer confirmation, department confirmation, insurance confirmation, proof of language proficiency, ToR with average grade, ... → **Timing!**
- Merit-based scholarship, selection criteria: Grade (in average), letter of motivation (!), language skills
- <http://www.uni-muenster.de/CareerService/infos/praktika/finanzierung/promos.html>



Quelle: unsplash



# „Hinterm Horizont“

## Blog „Behind The Horizon“

- More than 1100 blog posts
- From 60 countries

## Networking and mutual inspiration!



WWU MÜNSTER

LIVE AUS DEM AUSLANDSPRAKTIKUM

# HINTERM HORIZONT

Career Service WWU Münster

Home Orte About Infos zur Praktikumsfinanzierung Zum Career Service der WWU

Suche

Suche ...

Neu im Blog

Rest and be Thankful – Fazit Schottland 18. September 2023

4 Monate an der Raheen Wood National Steiner School, Tuamgraney 14. September 2023

Bildung und Abenteuer in Neuseeland: Einblick in das Leben und eine dreiwöchige Reise – Ein reflektierender Rückblick nach sechs Monaten 12. September 2023

Das Schulleben an der Europa School UK 6. September 2023

Almere nicht Al Mèr 1. September 2023

Rest and be Thankful – Fazit Schottland


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Forschungspraktikum, Glasgow, Großbritannien, Interkulturelles, Praktikumsfazit, Promos, Schottland, University of Strathclyde • Pauline


Der Titel meines letzten Blogbeitrags über meinen Auslandsaufenthalt ist angelehnt an einen Gehirnsass in den schottischen Highlands. Ich habe diesen Titel gewählt, weil das Zi-


# Consulting and Contact – Internship Financing

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 <https://www.uni-muenster.de/CareerService/beratung/praktika/beratung-praktikumsfinanzierung.html>




# Consulting and Contact – Internships

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## Questions

- Now?!
- Check our website
- Make an appointment

