

Resolution of the Faculty Board of 15 April 2015;
updated in accordance with the new version of the Habilitation Regulations (of 21 Feb.
2019)

Information on requests for admission to the habilitation procedure in the Faculty of Biology: preliminary request (§ 3 HabiO)

The Faculty of Biology recommends that the candidate inform the faculty of his/her intention to apply for admission to the habilitation procedure and provide the topic of the planned habilitation at an early stage. The respective preliminary request should be submitted to the Dean. The preliminary request can be written in German or English and must include the following documents:

1. Curriculum vitae, incl. academic career stages
2. List of independent contributions to teaching, ideally with information on the module type (e.g. intermediate module (Aufbau-Modul), specialisation module (Vertiefungs-Modul), advanced module (Fortgeschrittenen-Modul)) with student evaluations, if applicable; information on supervision of students (BSc, MSc, BA, MEd, doctoral theses).
The candidate should have performed four hours of instruction per week (SWS) over 3 years at the time of application to the habilitation procedure (§ 5 HabiO).
3. List of publications following the dissertation, divided by:
 - research articles (peer reviewed)
 - review articles (peer reviewed)
 - book chapters (peer reviewed)
 - patents
 - invited lectures, conference presentations
 - abstracts
4. The topic of the planned written habilitation (research profile) and statement indicating the subject or subject area* for which the habilitation is intended
5. List of acquired third-party funding; information on additional qualifications, if applicable

The preliminary request is submitted to a committee comprised of three university instructors.** The committee advises the candidate in preparation for applying for admission to the habilitation procedure. The Dean informs the candidate about the recommendations of the committee.

* The subject or subject area must be represented in the research and teaching activities of the faculty (see § 8 HabiO).

** In consultation with the Dean's Office, the candidate nominates three university instructors to sit on the committee, which is then confirmed by the Dean.