

[Excerpt from the security guidelines]

- In case of alarm by acoustic signals and/or evacuation assistants, all persons present in the building must leave the building immediately and by the shortest route!
- Elevators must not be used for safety reasons (danger of getting stuck, e.g. in case of power failure).
- Always close doors, but do not lock them!
- Cancel telephone calls so that the lines are available (free) for emergency calls.
- Switch off running equipment, gas, electricity, etc. if possible.
- If possible without endangering yourself, take personal items (clothing, papers, keys, etc.) with you.
- The marked escape routes must be used. Pay attention to disabled and injured persons and help them to leave the building as quickly as possible.
- Arrive at the assembly point and check whether all persons have left the building.

Other notes

In order to be able to react correctly in an emergency, the following information must be known to all persons:

- Location of the nearest fire alarm and phone
- In areas with laboratories: Where is the nearest eye and emergency shower?
- Where is the nearest first-aid-kit kept, who is the responsible first aider?